

# **Healey Foundation Primary School**



## **Drug and Alcohol Policy**

## The Role of the School

As part of the **statutory duty** on schools to promote pupils' wellbeing we have a clear role to play in preventing drug misuse as part of our pastoral responsibilities. To support this Government's **National Drug Strategy 2009-16** ensures that school staff have the information, advice and power to:

- Provide accurate information on drugs and alcohol through education and targeted information via the **FRANK** service;
- Tackle problem behaviour in schools, with wider powers of search and confiscation;
- Work with local voluntary organisations, the police and others to prevent drug or alcohol misuse.

## Statement of Intent

*"At Healey we endeavour to provide all children with a happy and secure environment in which they can reach their individual potential. We aim to equip children with the relevant skills, knowledge and attitudes to progress to the next stage of their educational life".*

The school condones neither the misuse of drugs, volatile substances, tobacco and alcohol by members of the school, nor the illegal supply of these substances.

The school is committed to the health and safety of its members and will take action to safeguard their well-being.

The school acknowledges the importance of its pastoral role in the welfare of young people and through the general ethos of the school, will seek to persuade pupils in need of support to come forward.

The school fully supports the **National Drugs Strategy** along with other schools in Rochdale. The issues surrounding drugs and other substances will be dealt with in a firm and sensitive manner by the school which will follow the advice and guidance of the DfE and Association of Chief Police Officers. We aim, through this policy and the accompanying guidelines to provide clear and consistent procedures promote safety and good management. [see **Appendix 1**]

## Definition of Drugs

**Illegal Drugs** – those controlled by the Misuse of Drugs Act

**Legal Drugs** – include tobacco, alcohol and volatile substances

**All medicines** – whether over the counter or on prescription (Please refer to our Medicines in School Policy)

## Drugs in School

Illegal drugs are not permitted on the premises.

Legal drugs are legitimately in school only when authorised by the Head Teacher.

Alcohol can only be consumed on the premises at an organised community event, out of school hours, when a license has been obtained.

## Tobacco – Smoke Free Schools

The school is a smoke free site. Pupils, staff and governors have been involved in the development and implementation of a smoke-free site. We will endeavour to provide accurate information and support for smokers to quit.

## Management of Drug Related Incidents

The school will follow the **LA** guidelines on managing drug related incidents. The management of drug related situations will be the role of the Head Teacher, or in her absence, the Deputy Head Teacher. Parents, outside agencies and Governors will be involved where relevant. A consistent informed approach will underpin responses to unplanned situations. The situation will be assessed and appropriate action taken following the LA guidelines.

**Medical emergencies** The procedures for an emergency apply when a child or young person or others are at immediate risk of harm. A person who is unconscious, having trouble breathing, is seriously confused or disorientated or who has taken a harmful toxic substance, should be responded to as an emergency. [see **Appendix 2 Procedure in case of emergency**]

In the case of an incident, staff involved will record the event using the **Cause for concern** forms kept in the staff room. The completed form is to be kept in the **Cause for Concern** file. (Locked cabinet in Mrs Johnson's room).

**Searching and Confiscation** Guidance on searching and confiscation can be found in "Screening, Searching and Confiscation; Advice for Head Teachers, Staff and Governing Bodies." <https://www.gov.uk/government/publications/searching-screening-and-confiscation> A copy is also available on the 'O' drive as an Adobe file.

General powers:

- A member of staff is able to confiscate, retain or dispose of a pupil's property as a disciplinary penalty, where reasonable to do so.
- Other substances not believed to be controlled drugs can be confiscated where a teacher believes them to be harmful or detrimental to good order and discipline.
- Parents do not need to be informed either before or after a search
- Drug dogs should not be used for searches where there is no evidence for the presence of drugs on school premises.

Records should be made of any searches taken place.

### **Organisation of drug education**

Drug Education is part of the National Curriculum Science at Key Stages 1 and 2 and is also a major part in the Personal, Social and Health Education (PSHE) programme which stretches throughout our school from Foundation Stage to Year 6. This programme follows the current DCSF and QCA guidance, encompassing illegal drugs, medicines, caffeine, tobacco and alcohol. The school strives to ensure the programme provides equal opportunities for all pupils to develop and practise a range of personal and social skills, to develop positive esteem and to develop healthy attitudes.

### **The Aims of the Drug Education Programme**

The stated aims are to:-

- Improve pupil self-esteem
- Make informed choices and decisions
- Develop personal initiative and be able to take responsibility
- Recognise personal skills and qualities in themselves and others
- Maintain and develop relationships
- Develop self-confidence
- Develop assertiveness in appropriate situations
- Develop the motivation to succeed
- Increase knowledge, understanding, skills and attitudes around drug education

### **Staff Training and Support**

The School Improvement Plan makes provisions for whole staff training around drug issues and supports extra training for individuals. The school's Governing Body will be kept informed of developments by means of the Headteacher's annual report.

### **Involvement with other Agencies**

The school will work to combat drug issues in partnership with other agencies:

- **Police** A senior member of staff should liaise with the Police and agree a shared approach to dealing with drug related incidents.
- **Local Authority** The school will work with the LA to ensure that this policy and approach is kept up to date with all current legislation/ best practice.

### **Self Review, Monitoring and Evaluation**

This school is committed to delivering effective drug education for its pupils and recognises the value and importance of monitoring and evaluating the provision of drug education and the way in which drug related incidents are managed.

The school has established an on-going process of monitoring the drug education programme through the three year development cycle and lesson drop ins.

This policy will be reviewed annually and amended according to DfE and LA guidance.

## APPENDIX 1 Years 1 and 2

### Knowledge & Understanding

- Basic information about how the body works
- What are medicines and what form do they take? Liquid, tablet, cream and spray
- Why do we use medicines?
- Who should give us medicines? – Parent/carer, doctor, chemist/pharmacist, hospital nurse
- How do we take medicines safely? – Follow instructions, read the label
- How do we look after medicines? – Storage, disposal
- Are medicines safe? – All medicines are drugs and can be dangerous if not used properly
- Are all drugs medicines? – Alcohol, tobacco, coffee have drugs in them
- What are the effects of alcohol and tobacco?
- Some substances in the home and school can be dangerous if touched, snuffed or tasted
- Some substances in school, at home or in the garden are called chemicals and can be harmful

### Skills

- Describing feelings – feeling poorly or well
- Identify who are appropriate adults and when and how to get help
- Following simple instructions

### Attitudes

- Valuing oneself
- Valuing one's body and recognising its uniqueness

### Safety (Know:)

- How to store and use drugs safely at home and at school
- Not to touch anything that is sharp, dirty or that there is uncertainty about
- What to do and where to go for help if a substance is found
- How to contact Emergency Services – dialling 999

### Years 3 & 4

### Knowledge & Understanding

- More detailed information about how the body works
- Who prescribes medicines?
- Rules for medicines
- Which common substances are drugs? – Alcohol, tobacco over the counter medicines and caffeine
- Which products contain caffeine and what are its effects?
- What are the effects of these substances?
- What are the school rules about medicines, alcohol, tobacco and solvents?
- What is the law on alcohol, tobacco and solvents?

### Skills

- Making decisions
- Talking to adults about drugs
- Following simple safety procedures
- Handling conflict

## **Attitudes**

- Valuing myself and other people

## **Safety**

Know how to:

- Administer emergency first aid
- Take responsibility for oneself and others, keep safe
- Get help if a substance or syringe is found

## **Years 5 & 6**

### **Knowledge and Understanding**

- More detailed knowledge about the risks and effects of alcohol, tobacco and cannabis
- What are the school rules about medicines, alcohol, tobacco, solvents and illegal substances?
- Brief information about other legal and illegal substances, including poppers, magic mushrooms, amphetamine
- What is the law regarding these substances?
- Where to go to get help and advice about drugs issues

### **Skills**

Be able to:

- Identify and assess risk
- Make decisions, coping with peer pressure and other influences including the media
- Be assertive
- Follow basic first aid and safety procedures, including the recovery position
- Handle conflict
- Take responsibility for self and care for others

## **Attitudes**

- Value self and other people

## **Safety**

Know how to:

- Administer emergency first aid
- Get help for oneself and others

### Drug situations – medical emergencies

The procedures for an emergency apply when a child or young person or others are at immediate risk of harm. A person who is unconscious, having trouble breathing, seriously confused or disoriented or who has taken a harmful toxic substance, should be responded to as an emergency

**Your main responsibility is for any pupil at immediate risk, but you also need to ensure the well-being and safety of others. Put into practice your school's first aid procedures. IF IN ANY DOUBT, CALL MEDICAL HELP**

#### ALWAYS

- Assess the situation
- If a medical emergency, send for medical help and ambulance

#### BEFORE ASSISTANCE ARRIVES:

##### If the person is conscious:

- Ask the person what has happened and to identify any drug used
- Collect any drug sample and any vomit for medical analysis
- **Do not** induce vomiting
- Keep the person under observation, calm and quiet

##### If the person is unconscious:

- Ensure that the person can breathe and place in recovery position
- **Do not** move the person if a fall is likely to have led to spinal or other serious injury which may not be obvious
- **Do not** give anything by mouth
- **Do not** attempt to make the person sit or stand
- **Do not** leave the person unattended or in the charge of another pupil

#### WHEN MEDICAL HELP ARRIVES

- Pass on any information available including vomit and any drug samples